



Notice of Withdrawal

Early Childhood Centre and Preschool

I _____ (guardian name), wish to give four weeks, (28 days), written notice to withdraw _____ (child's name) from BRECC.

My child's last day in care will be: ____ / ____ / ____.

Reason for Withdrawal: (please circle)

FINANCIAL PERSONAL OTHER: _____

I understand that if I have failed to provide 4 weeks written notice that I will be charged the equivalent of 4 weeks fee's in lieu of the notice period.

I understand that if my child does not attend care during the notice period I am not eligible for receipt of Child Care Benefit and that I will be charged full fees for this period.

I understand that I am responsible for full payment of my account including all charges up to and including my child's last day in care.

I understand that my bond will be refunded to me in full providing my account is paid in full prior to my child's last day in care.

Signature: _____

Date: ____ / ____ / ____

Name: _____

Directors Signature: _____

Date: ____ / ____ / ____